



Citizens Addressing the City Board of Directors

Board of Directors Procedural Rules

2.2 Citizens

- (a) Citizens and visitors are welcomed and encouraged to attend all public Board of Directors business meetings.
- (b) Any citizen may request to be placed on the agenda by notifying the City Manager or City Clerk in writing by no later than noon Monday the week prior to week of the meeting.
- (c) Citizens wanting to address the Board must provide in writing:
 - (i) The nature of the business to be discussed
 - (ii) Describe results desired
 - (iii) If action is requested reasoning must be stated
- (d) Citizens speaking to the Board of Directors shall have a speaking time limit of 10 minutes. The time limit may be extended with dialogue between the speaker and the Board of Directors.

Citizens Name: _____

Citizens Address: _____

Citizens Phone Number: _____

Nature of business to be discussed:

Describe results desired:

If action is requested reasoning must be stated:

Signature: _____ Date: _____