

REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

May 4, 2021

5:30 p.m.

AGENDA

1. Call to Order Mayor Scott Byrd
2. Invocation
3. Approval of Board Minutes from April 20, 2021 – Mayor Byrd
4. Proclamation for Economic Development Week – Mayor Byrd
5. Third Reading and Consideration of Ordinance Waiving Bidding Requirements for Airport Fuel – Gary Brinkley
6. Consider Bid for Feaster Trail Drainage Improvements – Gary Brinkley
7. Consider Approval of 30% Construction Design for MLK Park – Gary Brinkley
8. Resolution of Support for Continuation of County ½ Sales & Use Tax – Mayor Byrd
9. City Manager's Report – Gary Brinkley
10. Routine Business – Mayor Byrd
11. Adjournment – Mayor Byrd

Regular Meeting: Citizens speaking to the Board of Directors shall have a speaking time limit of **10 minutes**. The Board of Directors may ask follow up questions which may extend the time limit.

Open Session Forum: Speaking time limit is **5 minutes** a speaker may not yield his or her time to another speaker

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Board Room

April 20, 2021

5:30 P.M.

MEMBERS:

Taylor Chaney, *Ward 1 Director*
Chris Porter, *Ward 2 Director (Absent)*
Keith Crews, *Ward 3 Director*
Reo Cummings, *Ward 4 Director*
Jason Jones, *Ward 5 Director*
Roland Gosey, *Assistant Mayor (Arrived at 5:32)*
Scott Byrd, *Mayor*

OTHERS:

Gary Brinkley, *City Manager*
Jessica Davis, *City Clerk*

CALL TO ORDER

The Mayor called the meeting to order at 5:30 p.m.

INVOCATION

Director Cummings

APPROVAL OF BOARD MINUTES FROM APRIL 6, 2021

A motion was made by Director Porter, seconded by Director Jones to approve the minutes from the April 6, 2021 Board Meeting.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	"Aye"	Roland Gosey	Absent
Chris Porter	Absent	Jason Jones	"Aye"
Reo Cummings	"Aye"	Mayor Byrd	"Aye"
Keith Crews	"Aye"		

ATTENDING CITIZEN TO ADDRESS THE BOARD

Mr. Henry Wilson was present to address the Board. He spoke on The Boys & Girls Club in Arkadelphia.

**SECOND READING OF ORDINANCE TO WAIVE BIDDING
REQUIREMENTS FOR WHOLESALE PURCHASE OF FUEL AT AIRPORT**

Mr. Brinkley requested the Board place the Ordinance waiving the bidding requirement for the wholesale purchase of aviation fuel on its third reading at the next scheduled Board meeting.

The Mayor called for the clerk to read the Ordinance title only.

The Clerk read the Ordinance:

AN ORDINANCE WAIVING THE BIDDING REQUIREMENTS OF ORDINANCE O-02-01 AND ACA §14-58-104 FOR THE WHOLESALE PURCHASE OF FUEL FOR THE DEXTER B. FLORENCE MEMORIAL AIRPORT IN ARKADELPHIA, ARKANSAS AND FOR OTHER PURPOSES.

A motion was made by Assistant Mayor Gosey, seconded by Director Jones to place the Ordinance on its third reading, title only, at the next scheduled Board meeting.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	Absent	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CONSIDER FIXED ASSET TRANSFERS

Mr. Brinkley requested the Board approve the following fixed asset transfer:

- 2015 John Deere VIN #30089 From Grounds Dept To Water Dept.

A motion was made by Director Jones, seconded by Assistant Mayor Gosey to approve the fixed asset transfer.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	Absent	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CONSIDER RESOLUTION FOR AIRPORT GRANT AGREEMENT

Mr. Brinkley requested the Board approve a Resolution authorizing the city to enter into a grant agreement with the Federal Aviation Administration to complete the Ramp and Taxiway Rehabilitation/Reconstruction-Design Only Project. A motion was made by Director Jones, seconded by Director Cummings to approve the Resolution.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	Absent	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

APPROVAL OF PHASE ONE AGREEMENT TO REDRAFT ZONING AND SUBDIVISION REGULATION ORDINANCES

Mr. Brinkley requested the Board approve an agreement with Halff Associates, Inc. for Phase One of the Zoning and Subdivision Regulations Rewrite. A brief discussion was held. Ms. DeAnna Graves addressed the Board and supplied clarification to the current state of the city’s building codes and its lack of cohesiveness. A motion was made by Director Chaney, seconded by Assistant Mayor Gosey to approve the agreement with Halff Associates in the amount of \$57,750.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	Absent	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

APPROVAL OF 2019 AUDIT REPORT

Mr. Brinkley stated he was pleased with the 2019 Arkansas Legislative Audit Report and will continue to work hard for clean audits to further enhance the Board’s and citizen’s trust in the city. A motion was made by Director Jones, seconded by Assistant Mayor Gosey to accept the 2019 Arkansas Legislative Audit Report.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	Absent	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CITY MANAGER’S REPORT

April 20, 2021

- Our thanks to OBU for Tiger Serve Day and HSU for Reddies Serve Day on April 10th.
- The youth baseball and fast pitch softball leagues have kicked off. It is great to see that many families out enjoying the park after an interminable hiatus.
- The new synthetic turf on Feaster Field One is nearing completion.
- April 13th the second inoculation for most of our non-public safety employees went well. We had a couple of people miss Wednesday due to reactions to the shot but very minor and we’re moving forward

- We have made the second draw request on the AWU-Gum Springs loan. Work is underway and progress is being made.
- All eight Police Chargers are at the outfitters for lights and equipment. We are about six weeks out from getting all 8 back. This is a major accomplishment for the Moving Arkadelphia Forward initiative.
- We were officially approved for the tax exception to the property purchased on N. 19th.
- The Fairfield Inn & Suites received their Certificate of Occupancy on April 16th. The hotel will be opening April 29th. My thanks to Tracey Gaither, DeAnna Graves and Alfred Scott for their extra efforts inspecting the hotel.
- We did receive the \$13,000 FAA grant for operational expenses as we previously discussed.
- The Police Dept. will be running a hiring cycle to fill 2 vacant spots. This is the first time in 16 months the department has had positions to fill. Chief Jackson believes this is a record in longevity for the department.
- The AWU-Gum Springs water distribution line replacement is going well. The project may run into September.
- The holes you see in Caddo Street are associated with work done by the gas company. We are addressing it with them.

Dates to Remember:

- Wednesday April 28th is Our Town Our Day Spring Cleanup. Our thanks to Southern Bancorp for feeding our staff lunch. We will have skeleton crews on hand to handle ongoing issues but those choosing to participate will be our and our refreshing our city.
- Signups for Adult Softball are going on now. Adult Soccer leagues will be forming shortly so watch for those announcements.
- April 8, 2024 is the total eclipse and Arkadelphia will be in the path of totality for the event. It will be a great marketing/special event day for the city and we will be planning to take advantage of the opportunity.

ROUTINE BUSINESS

Taylor Chaney, Ward 1 – He gave a shout out to the OBU students on Tiger Serve Day who helped with yard work for elderly people in his neighborhood. He appreciated seeing them do that. To Mr. Wilson’s topic of discussion regarding the Boys & Girls Club, he does not think the city should take it on by ourselves but we should maybe look at partnering with Alliance and the School District to see what could happen with it.

Chris Porter, Ward 2 – Absent

Keith Crews, Ward 3 – Nothing

Reo Cummings, Ward 4 – He agrees with Chaney about the Boys & Girls Club. He thinks it’s something that’s needed here. We should look at having that conversation. When we’re old our kids are going to be the ones running the city. We’re setting them up to do that now but they need something. We should take the lead on it somehow. He also mentioned the street repairs along Caddo from the gas company. We should put some barricades up. It’s hard to see at night. The City Manager informed him he spoke with the Street Dept. about filling them back in.

Jason Jones, Ward 5 – Nothing

Roland Gosey, Assistant Mayor – Nothing

Scott Byrd, Mayor – He and Gary attended the Clark County Republican Committee meeting last night. The biggest topic of discussion was the economic development tax. There is a lot of work going on to help renew the sales tax for economic development and the bond for the new bypass. There is opposition to it as well. There was some misinformation that came out at the meeting and he would like to correct that. One of the statements that was made was that sales tax revenues are down. That is an incorrect statement. They are not. Dr. Kluck has a chart showing increases in all but a couple of months. Another incorrect statement made was that the city committed the \$8 million to the by-pass and asked the EDCCC and the county to bail us out. That is once again incorrect information. The city made the commitment on behalf of the EDCCC who was backing us on it and it is now back in their hands where it belongs. The city is working with the county on this. The next one is an opinion. The opinion was that the by-pass is not needed. The Mayor completely disagrees with that. It’s for everyone to form their own opinion but all you have to do is spend the day downtown and see the truck traffic trying to get through downtown. Especially when there is an incident on I-30. The last one piece of misinformation is that the by-pass will be built even if the economic tax does not pass. While there may be a bit of truth to that, none of us in this room would ever see it be built. Our area committed the \$8 million and that is why the state has us in the queue for this project to happen now. If the economic development tax does not pass, and no matching source is found, we will drop to the bottom of the list and it will be a project none of us will ever see. This by-pass is that important to the city, county and the state because it will generate revenue to all three. It will provide roughly an additional mile of developmental property along I -30. There is already many people looking at it

from what he understands. It's too important to our area. City, county and state revenues will all increase due to it. He said he wanted to go on the record and address the inaccuracies. He will be happy to answer any questions from anyone that has any.

ADJOURNMENT

There being no further business to discuss, Director Chaney made the motion, seconded by Assistant Mayor Gosey to adjourn. **The motion passed unanimously, and the meeting adjourned at 6:15 p.m.**

Scott Byrd, Mayor

Jessica Davis, City Clerk

ADDITIONAL ATTENDEES

Don Cleek
Henry Wilson
Bruce Bell
DeAnna Graves
Julie Lacy
Chuck Fitzsimmons

Office of the Mayor

ARKADELPHIA, ARKANSAS

Proclamation

WHEREAS: Economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS: Economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the American economy; and

WHEREAS: Economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS: Economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS: Economic developers work in every county within the State of Arkansas;

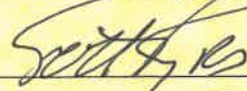
NOW, THEREFORE, I, Scott Byrd, Mayor of Arkadelphia, Arkansas, do hereby proclaim

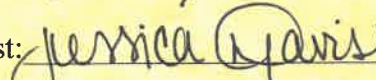
May 10th through May 14th, 2021, as

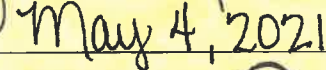
ECONOMIC DEVELOPMENT WEEK IN ARKADELPHIA

and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life.

In witness whereof I have hereunto set
my hand and caused this seal to be affixed.



Attest: 


Date: 





Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: April 21, 2021
Re: Third Reading & Consideration of Ordinance for the Wholesale Purchase of Aviation Fuel



Following the third reading, staff requests you adopt the ordinance.

Thank you.

ORDINANCE NO. O-21-__

AN ORDINANCE WAIVING THE BIDDING REQUIREMENTS OF ORDINANCE O-02-01 AND ACA §14-58-104 FOR THE WHOLESALE PURCHASE OF FUEL FOR THE DEXTER B. FLORENCE MEMORIAL AIRPORT IN ARKADELPHIA, ARKANSAS AND FOR OTHER PURPOSES.

WHEREAS, ACA §14-58-104 Specific Purchases and Contracts allows the purchase of commodities such as motor fuel without soliciting bids; *and*

WHEREAS, the Titan Aviation Fuels as successor in interest to Eastern Aviation Fuels has met or exceeded our expectation in pricing, quality of product and service; *and*

WHEREAS, Titan Aviation Fuels has provided the fuel distribution vehicles for fuel both aviation fuels and jet fuels; and

WHEREAS, the constant supply of quality aviation fuel is critical for the operations of the Dexter B. Florence Memorial Airport; *and*

WHEREAS, there is a desire to extend the contract with Titan Aviation Fuels as the supplier for operations at the Dexter B. Florence Memorial Airport.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS, THAT:

Section 1. The Board of Directors hereby acknowledges that ACA §14-58-104 specifically allows the commodity purchase of fuel as an exception not the bidding requirement statues and hereby waives the bidding requirements, all in accordance with this exception.

Section 2. The Board of Directors hereby authorizes the City Manager to execute the agreement with Titan Aviation Fuels for the supply of aviation and jet fuels to the Dexter B. Florence Memorial Airport for a period of five (5) years.

Section 3. The Board of Directors hereby authorizes the City Manager to execute the Lease Agreement for the Jet A Refueler and Avgas Refueler vehicles with Titan Aviation Fuels.

Section 4. Any ordinance or parts of ordinances in conflict herewith are hereby repealed and this ordinance shall be in full force and effect from and after its passage and publication.


PASSED AND APPROVED this ___ day of _____, 2021

Scott Byrd, Mayor

Jessica Davis, City Clerk



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager 
Date: April 29, 2021
Re: Feaster Trail Drainage Improvements at N. 10th

Bids for the improvement of the drainage basin along N.10th to address the soil depositing issue that is a continuous maintenance burden were opened on April 27th and taken by the engineer for review.


Staff will share the results of the bid opening and make a recommendation at the meeting.

Thank you.



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: April 29, 2021
Re: Engage Engineers for 30% Design Work on MLK Memorial Park

A handwritten signature in blue ink, appearing to be 'Gary Brinkley', is written over the 'From:' line and extends slightly into the 'CC:' line.

Attached for your review and approval please find Task Order No. 4 for the 30% Construction Design work for the MLK Memorial Park.

The survey work is in progress and this is the next step which will culminate in the final approved construction plans for bidding.

A portion of the expense will come from the remaining funds available from the 2019 Needs Initiative monies as previously approved.

As this exceeds \$20,000, staff asks you approve Task No. 4 with Halff Associates for the 30% construction design work for the future MLK Memorial Park in the amount of \$37,050.

Thank you.

TASK ORDER

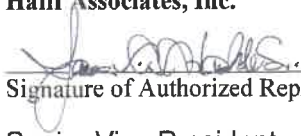
TASK ORDER NO.	04	Master Services Agreement dated: 2/2/21
TASK ORDER DATE	April 29, 2021	
TASK ORDER REVISION		

SERVICES			
SCHEDULE			
SERVICE TASK TYPE:	<input type="checkbox"/> Time & Material <input type="checkbox"/> Fixed Price <input checked="" type="checkbox"/> Other -Lump Sum		
1. SCOPE:	<p>The following is the scope of services for MLK Park to include preliminary park construction documents.</p> <p>Schedule 1 Services:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">30% Design Construction Documents</td> <td style="text-align: right; width: 30%;">\$37,050</td> </tr> </table> <ul style="list-style-type: none"> - Demolition, construction access plan - Site plans - Overall grading and drainage plan - Lighting layout plan - Utility layout plan - Details for sidewalks, retaining walls, parking, railing, storm drainage, lighting - Estimate of probable costs <p>Schedule 2 Services: 60%, 100%, Bidding</p> <p>Schedule 3 Services: Construction Administration and Site Observation</p> <p>The compensation for Schedule 1 Services will be a lump sum of \$37,050. The compensation for Schedule 2 and 3 Services as outlined above will be re-visited once funding for the project has been determined.</p>	30% Design Construction Documents	\$37,050
30% Design Construction Documents	\$37,050		
2. LOCATION:	MLK Park- Pine Street and 15 th Street.		
3. SPECIAL PROVISIONS:			

NOTICE TO PROCEED DATE:	
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Upon full execution of this Task Order by *City of Arkadelphia, Arkansas* and ENGINEER, ENGINEER shall commence performance of the services defined herein in accordance with the terms and conditions provided herein. The specific services, fees and schedule, including commencement of services, shall be controlled by the specific terms of this Task Order.

Half Associates, Inc.



Signature of Authorized Representative

Senior Vice President

Title

4/29/21

Date

CITY OF ARKADELPHIA, ARKANSAS

Signature of Authorized Representative

Title

Date

RESOLUTION NO. R-21-

A RESOLUTION EXPRESSING THE CITY'S SUPPORT OF THE CLARK COUNTY VOTE TO RENEW THE COUNTY ½ PERCENT SALES AND USE TAX FOR THE PURPOSE OF ECONOMIC DEVELOPMENT AND BONDING THE TAX FOR THE PROPOSED CLARK COUNTY TRUCK BY-PASS

WHEREAS, the Clark County Quorum Court voted to call for an election on June 8, 2021 by county voters for the purpose of continuing the ½ cent Sales & Use Tax for the purpose of economic development in Clark County and bonding the tax for the propose of fulfilling an \$8 million dollar commitment to the Arkansas Department of Transportation for the purpose of matching funds for the proposed Clark County Truck By-pass.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Arkadelphia, Arkansas:

Section 1. The Board of Directors supports the Clark County Quorum Court's decision to allow the voters of Clark County on June 8, 2021 the opportunity to continue the ½ cent Sales & Use Tax for economic development.

Section 2. The Board of Directors supports the continuation of the ½ cent Sales & Use Tax for Clark County economic development purposes.

Section 3. The Board of Directors supports the bonding of the ½ cent Sales & Use Tax for the purpose of fulfilling the \$8 million-dollar matching funds for the proposed Clark County Truck By-pass.

Section 4. The Board Directors supports the bonding of the ½ cent Sales & Use Tax for the purpose stated and other purposes allowed by law.

Section 5. The Board of Directors recommends the citizens of Arkadelphia vote yes on both ballot items on June 8, 2021.

PASSED THIS ____ DAY OF _____, 2021.

ATTEST:

APPROVED:

City Clerk

By: _____

Mayor

(SEAL)