

REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

March 1, 2022

7:00 p.m.

AGENDA

1. Call to Order Mayor Byrd
2. Invocation
3. Approval of Board Minutes from February 15, 2022 - Mayor Byrd
4. Recognition of New Sanitation Department Supervisor – Gary Brinkley
5. Consider Bid for the Fire Station Concrete Slab – Gary Brinkley
6. Notification of Documents to be Destroyed – Gary Brinkley
7. First Reading of Ordinance to Adopt 2018 Arkansas Plumbing Code – Gary Brinkley
8. First Reading of Ordinance to Adopt 2021 Arkansas Mechanical Code – Gary Brinkley
9. First Reading of Ordinance to Adopt 2018 Arkansas Fuel Gas Code – Gary Brinkley
10. City Manager's Report – Gary Brinkley
11. Routine Business – Mayor Byrd
12. Adjournment – Mayor Byrd

Regular Meeting: Citizens speaking to the Board of Directors shall have a speaking time limit of **10 minutes**. The Board of Directors may ask follow up questions which may extend the time limit.

Open Session Forum: Speaking time limit is **5 minutes** a speaker may not yield his or her time to another speaker

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Board Room

February 15, 2022

5:30 P.M.

MEMBERS:

Taylor Chaney, *Ward 1 Director*
Chris Porter, *Ward 2 Director*
Keith Crews, *Ward 3 Director*
Reo Cummings, *Ward 4 Director*
Jason Jones, *Ward 5 Director*
Roland Gosey, *Assistant Mayor*
Scott Byrd, *Mayor*

OTHERS:

Gary Brinkley, *City Manager*
Samantha Roybal, *City Clerk*

CALL TO ORDER

The Mayor called the meeting to order at 5:30 p.m.

INVOCATION

Roland Gosey

APPROVAL OF BOARD MINUTES FROM FEBRUARY 1, 2022

A motion was made by Assistant Mayor Gosey, seconded by Director Crews to approve the minutes from the February 1, 2022 Board Meeting.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

PROCLAMATION GO RED FOR WOMEN 2022

The Mayor called for the Clerk to read the Proclamation.

The Clerk read the Proclamation.

AUTHORIZATION TO SIGN OPIOID SETTLEMENT

The City Manager requested the Board approve the third settlement in the Class Action suit against opioid manufacturers and distributors.

A motion was made by Director Jones seconded by Director Cummings to approve the third settlement and City Manager to sign the settlement.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Abstained”
Keith Crews	“Aye”		

**PUBLIC HEARING TO ADOPT 2018 ARKANSAS, 2021 ARKANSAS
MECHANICAL AND 2018 FUEL GAS CODE 5:35 P.M. – 5:36 P.M.**

**CONSIDERATION OF ORDINANCE TO ADOPT 2018 ARKANSAS
PLUMBING CODE**

A motion was made by Director Porter seconded by Director Crews to adopt the 2018 Arkansas Plumbing Code.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

*Board passage will lead to the Ordinance being placed on its first reading, title only at the next Board meeting.

**CONSIDERATION OF ORDINANCE TO ADOPT 2021 ARKANSAS
MECHANICAL CODE**

A motion was made by Director Chaney seconded by Assistant Mayor Gosey to adopt the 2021 Arkansas Mechanical Code.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

*Board passage will lead to the Ordinance being placed on its first reading, title only at the next Board meeting.

CONSIDERATION OF ORDINANCE TO ADOPT 2018 FUEL GAS CODE

A motion was made by Assistant Mayor Gosey seconded by Director Jones to adopt the 2018 Arkansas Fuel Gas Code.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

*Board passage will lead to the Ordinance being placed on its first reading, title only at the next Board meeting.

CONSIDER THE BID FOR THE AQUATIC PARK SLIDES

The Parks & Recreation Department received two bids for the rehabilitation of the two slides at the water park. The budget for this bid project was \$60,000. Mr. Brinkley requested the Board approve the bid from Slide Experts for \$40,249.00 and include their alternate for \$8,091 for gel coating for the total of \$48,249.00.

A motion was made by Director Jones seconded by Director Porter to approve the bid and alternate from Slide Experts in the amount of \$48,249.00

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

DISPOSITION OF USED EXERCISE EQUIPMENT PARKS & REC

Mr. Brinkley requested the Board acknowledge the disposition of the old exercise equipment and their sale on Govdeals.com

A motion was made by Director Jones seconded by Assistant Mayor Gosey to acknowledge the disposition of the old exercise equipment.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CITY MANAGER ANNUAL REPORT YEAR-END 2021

Pursuant to State Laws and City Codes, Mr. Brinkley presented the 2021 Year-End Report to the Board

No action was taken.

CITY MANAGER'S REPORT

February 15, 2022

- Thank you to everyone who was able to attend the retirement reception for Ms. Karen Campbell of APD and Mr. Donnie Manning. It is always hard to lose such good folks. We appreciate their service and wish them well in their retirement.
- FOTA 2021 wins! The Arkadelphia Festival of the Arts won the New Event of the Year at the Arkansas Festival & Events Association Convention a couple of weeks ago. It was awesome to have our event validated by AFEA. We intend on winning more awards next year for bringing the citizens of Arkadelphia together to celebrate this great town.
- If you see a lot of Police and Firemen in town this week, we're not under attack! 2 training sessions are occurring this week, one at the Rec Center and one at the Training Center at the Industrial Park.
- Thank you to the Sunrise Rotary who allowed me to visit with them last week. It is always good to visit with community groups and share what is going on in the city.
- Our thanks to Patterson Credit Union for their sponsorship of a quarterly luncheon for our folks who are in the field. We appreciate their recognition of our employees.
- In our meeting today with representatives from ArDOT, the plan is still to let the contract for the Pine St widen in June. The bypass is scheduled to be let in August of this year. The Southwest route and extension of 10th St are considered "the bypass" at ArDOT.
- Light on the I-30 water tower are now repaired. We are still investigating upgrading to LED for long term cost savings.
- Our utility contractor who works on the highway lights has been contacted. He is out of town and will get to us upon his return.

Dates to Remember:

- February 22, 2022. TWODAY event in downtown Arkadelphia. The plan is for everyone to have a great time and celebrate this unique day of 2.22.22!

- The annual Chamber Banquet is on March 17th. Please see Samantha to confirm your attendance.

ROUTINE BUSINESS

Taylor Chaney, Ward 1 – He mentioned that the Parks and Rec Guide looked fantastic and asked about Ouachita Valley Meats business coming to town.

Chris Porter, Ward 2 – Nothing.

Keith Crews, Ward 3 – He expressed his concerns over HSU and asked everyone to keep in mind the friends and families of those affected by HSU’s financial decision.

Reo Cummings, Ward 4 – He appraised the Rec Guide and asked if all information was current.

Jason Jones, Ward 5 – Nothing.

Roland Gosey, Assistant Mayor – Nothing.

Scott Byrd, Mayor – He expressed the same sentiment towards HSU.

ADJOURNMENT

There being no further business to discuss, Director Crews made the motion, seconded by Director Porter to adjourn. **The motion passed unanimously, and the meeting adjourned at 6:14 p.m.**

Scott Byrd, Mayor


Samantha Roybal, City Clerk

ADDITIONAL ATTENDEES

Christopher Gray
Junior Rodemeyer
Jason Jackson
Julie Lacy
DeAnna Graves



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager 
Date: February 25, 2022
Re: Recognition of New Sanitation Department Head

It is with great excitement we introduce our New Sanitation Department Head, Mr. Daymond House. He has been an employee in the Sanitation Department for the past 10 years where he served as the Transfer Station Operator.


We are excited and looking forward to good things to come under Daymond and are extremely thankful for the 45 years of service Mr. Donny Manning has provided in our Sanitation Department.

Again, join us in welcoming Mr. Daymond House.

Thank you.



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager 
Date: February 24, 2022
Re: Award Bid for Concrete Work at Fire Station #1

In the 2022 Budget, you approved upgrades for Fire Station #1. This work includes the removal of the former Chamber Building (completed), installing a concrete driveway off Sixth Street, replacing the asphalt pad with concert behind the Station, and installing a perimeter privacy fence. This entrance off Sixth Street will become the primary entryway for fire apparatus to the Station.

On February 10, 2022, we placed an ad in the Southern Standard for bids to install a concrete pad for Fire Station #1. Specifications were provided to us by B&F Engineering.

On February 23rd at 11:00 am, staff opened the 3 bids for the work (attached).

Adair Construction	\$55,300
Escamilla Excavating, LLC	\$57,638
Mar-Von Construction	\$66,500

Adair Construction is the lowest qualified bidder. He has done a significant amount of work within the city and we have been pleased with that work.

With the cost of \$55,300, we remain within the total budget expense of \$75,000.

Staff recommends you approve Adair Construction in the amount of \$55,300.

Thank you.

Escamilla Excavating LLC

14889 Hwy 46 South
Leola, AR 72084 US
(870) 941-9202
escamillaexcavating17@yahoo.com



Estimate

ADDRESS
6" Concrete Pavement/Fire Station #1

SHIP TO
610 Caddo Street
Arkadelphia AR 71923

ESTIMATE 1019
DATE 02/22/2022

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Services	1	57,638.00	57,638.00
	6" Concrete Pavement, Grading Removal and Disposal of Asphalt			

Thank you for your time and consideration.

SUBTOTAL 57,638.00

TAX 0.00

Work can begin March 7, 2022, Weather Permitting

TOTAL **\$57,638.00**

Accepted By

Accepted Date

**Mar-Von Corporation
520 Burrow Road
Arkadelphia, Arkansas 71923
501-626-2743**

February 22, 2022

City of Arkadelphia
700 Clay Street
Arkadelphia, Ar. 71923
ATT: Fire Chief Jason Hunt

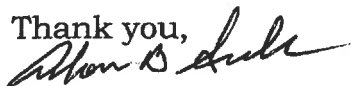
This is a bid for the Arkadelphia Fire Station parking lot.

Mar-Von Corporation will provide all materials and labor to grade, form and finish the parking lot and will provide a new entryway off of North 6th street.

(4000 psi concrete with ½ inch rebar on 12inch centers)

Total bid-----\$66,500.00


Thank you,



Arlon B. Seale
Mar-Von Corp.,



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager 
Date: February 21, 2022
Re: Notification to Destroy Documents

As required by law, you are hereby notified of our intent to destroy the documents listed below. The destruction of these documents is in keeping with our Ordinance on Document Retention and the State of Arkansas codes.

Pursuant to code, following your approval the documents listed below will be posted at Town Hall for 30 days. After day 31 the Mayor and City Clerk will sign an affidavit as to the documents being destroyed and will proceed with the disposal.

The documents are as follows:

- 2011 Street Invoices
- 2011 General Ledger Binders
- 2014 Receipts
- 2014 Street Invoices
- 2014 General Fund Invoices
- 2013 General Fund Invoices
- 2014 Bank Statements
- 2013 Bank Statements
- 2012 Account Payables Street
- 2011 General Fund Invoices
- 2014 Monthly Statements
- 2011 General Fund A/P


Your approval is requested.

Thank you.



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: February 24, 2022
Re: Adoption of 2018 Arkansas Plumbing Code

A handwritten signature in blue ink is located to the right of the 'From:' and 'CC:' lines.

At our last meeting, I did such a great job of explaining how we had met the standards for not having to read the entire document, I failed to follow the rules regarding the adoption by ordinance, apologies.

Staff recommends you place this ordinance on its first reading, title only tonight.

Thank you.

ORDINANCE NO. 0-22-_____

AN ORDINANCE ADOPTING THE ARKANSAS PLUMBING CODE 2018, BASED ON THE 2018 INTERNATIONAL PLUMBING CODE, PROVIDING PENALTIES FOR VIOLATIONS THEREOF, REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR ALL OTHER PURPOSES.

WHEREAS, the State of Arkansas has generally adopted this code, and;

WHEREAS, the City Board of Directors held a public hearing on February 15, 2022 and all requirements set forth in the Arkansas Code Section 14-55-207 were met; and

WHEREAS, it is the desire of the City of Arkadelphia, Arkansas to adopt and enact this plumbing code to continue to provide enforcement and inspection services relating to construction and maintenance of buildings, public safety, health, and general welfare.

NOW THEREFORE BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS:

SECTION 1. The following code is hereby adopted by reference as though they were copied herein fully:

The Arkansas Plumbing Code, 2018, based on the 2018 International Plumbing Code.

SECTION 2. Violation of any code provision as mentioned above is hereby declared to be a misdemeanor, punishable by a fine up to \$1,000.00 and imprisonment in the county jail for a maximum of one year with each day the code is not complied with being a separate violation.

SECTION 3. Severability – if any section of this ordinance shall be declared unconstitutional or unlawful, only that section of the ordinance shall be affected and all other provisions of the ordinance shall remain in full force and effect.

SECTION 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

PASSED this _____ day of _____, 2022


APPROVED: _____
Scott Byrd, Mayor

ATTEST: _____
Samantha Roybal, City Clerk



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: February 24, 2022
Re: Adoption of 2021 Arkansas Mechanical Code



At our last meeting, I did such a great job of explaining how we had met the standards for not having to read the entire document, I failed to follow the rules regarding the adoption by ordinance, apologies.

Staff recommends you place this ordinance on its first reading, title only tonight.

Thank you.

ORDINANCE NO. 0-22-_____

AN ORDINANCE ADOPTING THE 2021 INTERNATIONAL MECHANICAL CODE®, PROVIDING PENALTIES FOR VIOLATIONS THEREOF, REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR ALL OTHER PURPOSES.

WHEREAS, the State of Arkansas has generally adopted this code, and;

WHEREAS, the City Board of Directors held a public hearing on February 15, 2022 and all requirements set forth in the Arkansas Code Section 14-55-207 were met; and

WHEREAS, it is the desire of the City of Arkadelphia, Arkansas to adopt and enact this mechanical code to continue to provide enforcement and inspection services relating to construction and maintenance of buildings, public safety, health, and general welfare.

NOW THEREFORE BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS:

SECTION 1. The following code is hereby adopted by reference as though they were copied herein fully:

The 2021 International Mechanical Code®

SECTION 2. Violation of any code provision as mentioned above is hereby declared to be a misdemeanor, punishable by a fine up to \$1,000.00 and imprisonment in the county jail for a maximum of one year with each day the code is not complied with being a separate violation.

SECTION 3. Severability – if any section of this ordinance shall be declared unconstitutional or unlawful, only that section of the ordinance shall be affected and all other provisions of the ordinance shall remain in full force and effect.

SECTION 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.


PASSED this _____ day of _____, 2022

APPROVED: _____
Scott Byrd, Mayor

ATTEST: _____
Samantha Roybal, City Clerk



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney 
From: Gary Brinkley, City Manager
Date: February 24, 2022
Re: Adoption of 2018 Arkansas Fuel Gas Code

At our last meeting, I did such a great job of explaining how we had met the standards for not having to read the entire document, I failed to follow the rules regarding the adoption by ordinance, apologies.

Staff recommends you place this ordinance on its first reading, title only tonight.

Thank you.

ORDINANCE NO. 0-22-_____

AN ORDINANCE ADOPTING THE ARKANSAS FUEL GAS CODE 2018, BASED ON THE 2018 INTERNATIONAL FUEL GAS CODE, PROVIDING PENALTIES FOR VIOLATIONS THEREOF, REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR ALL OTHER PURPOSES.

WHEREAS, the State of Arkansas has generally adopted this code, and;

WHEREAS, the City Board of Directors held a public hearing on February 15, 2022 and all requirements set forth in the Arkansas Code Section 14-55-207 were met; and

WHEREAS, it is the desire of the City of Arkadelphia, Arkansas to adopt and enact this fuel gas code to continue to provide enforcement and inspection services relating to construction and maintenance of buildings, public safety, health, and general welfare.

NOW THEREFORE BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS:

SECTION 1. The following code is hereby adopted by reference as though they were copied herein fully:

The Arkansas Fuel Gas Code 2018, based on the 2018 International Fuel Gas Code.

SECTION 2. Violation of any code provision as mentioned above is hereby declared to be a misdemeanor, punishable by a fine up to \$1,000.00 and imprisonment in the county jail for a maximum of one year with each day the code is not complied with being a separate violation.

SECTION 3. Severability – if any section of this ordinance shall be declared unconstitutional or unlawful, only that section of the ordinance shall be affected and all other provisions of the ordinance shall remain in full force and effect.

SECTION 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

PASSED this _____ day of _____, 2022

APPROVED: _____
Scott Byrd, Mayor

ATTEST: _____
Samantha Roybal, City Clerk