



City of Arkadelphia Advertising & Promotions Commission

MONTHLY REPORT FORM

Acct # _____

Business Name _____

Business Address _____

Report for the month of _____ 20__

Taxable Gross Receipts \$ _____

Amount of Tax (3% of Gross) \$ _____

Add 5% Penalty for each
Month past due if late \$ _____

Total Tax Due \$ _____

I hereby state, avow and affirm that the statement herein is full, true and correct as required by provisions of Gross Receipts Tax Law, Act 626 of 1989 and Ordinance O-20-10, and such regulations promulgated there under by the Arkadelphia Advertising & Promotion Commission.

DATE PREPARED

SIGNATURE (PLEASE SIGN BEFORE MAILING)

PRINT NAME

PHONE NUMBER



City of Arkadelphia Advertising & Promotions Commission

INSTRUCTIONS FOR FILING

1. Use this official form for filing remittance. Please use one form per month. Submit form even if no gross sales were made for a particular reporting month.
2. Completed forms and tax remittance is due by the 20th day of each month for the preceding month. Reports and payments received after the 20th of each month is subject to a penalty of five (5%) percent of the unpaid amount per month, not to exceed a total assessment of thirty-five percent (35%) of the unpaid tax. Simple interest on unpaid taxes shall be assessed at the rate of twelve percent (12%) per annum.
3. In addition to any civil penalties provided or imposed by statute or ordinance, any person or entity liable for payment of said tax which fails to report or payment of tax is due, shall be guilty of a violation and shall be fined a sum not to exceed one hundred dollars (\$100) for each additional thirty (30) day period the said violation continues.
4. The tax shall be calculated based on the following guidelines:
 - a) A tax of three percent (3%) is hereby levied on the portion of gross receipts or gross proceeds received from the renting, leasing, or otherwise furnishing of hotel, motel, house, cabin, bed and breakfast, campground, condominium or other such lodging rental accommodations for sleeping, for profit in the City of Arkadelphia, Arkansas, but such accommodations shall not include the rental or lease of such accommodations for periods of thirty (30) days or more.
 - b) The three percent (3%) tax described hereof shall be paid by the persons, firms, and corporations liable therefor and shall be collected by the Advertising and Promotions Commission of the City of Arkadelphia in the same manner and at the same time as the tax is levied by the Arkansas Gross Receipts Act of 1941, A.C.A. 26-52-101, et seq. (A.C.A. 26-75-603 (a)(1)).
5. This tax is authorized by the Arkansas Gross Receipts Act of 1941 and City Ordinance O-20-10 and is to be collected in the same manner and at the same time as the tax levied by the Arkansas Gross Receipts Act (A.C.A. 26-52-101, et seq.).

INSTRUCTIONS FOR MAILING

Make checks payable to: Arkadelphia A&P Commission

Mail original form and payments to:

Arkadelphia Advertising & Promotion Commission
700 Clay Street
Arkadelphia, AR 71923