



Building Department Manager  
DeAnna Graves  
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Project Name:

Project Address:

General Maintenance Requirements:

The owner shall maintain the stormwater control measures (retention ponds, detention ponds, etc.) in good working order in accordance with their design functions. Maintenance of the facilities is a continuous responsibility of the owner. The owner shall keep a log of all maintenance activities, including the date and type of maintenance performed. The reports and maintenance log shall be made available to the City of Arkadelphia for review upon request and submitted to the Building Department annually by July 15.

Primary maintenance activities include, but are not limited to:

- Remove any trash that may have accumulated
- Remove and unplug restrictions from outlet control device(s)
- Mowing and general landscape maintenance
- Check pond embankment stability
- Cleaning out accumulated sediment
- Herbicide spraying (in strict conformance to the manufactured instructions)
- Alternative detention i.e., underground or bio-swales, shall be cleaned and maintained as necessary to ensure the systems functionality.

Certification Statement:

I understand that maintenance of the stormwater control measures on my property is an integral part of the program for the entire city stormwater drainage system. I understand that I must inspect the stormwater control measures for compliance on an annual basis and that I will maintain an inspection log with the results of the inspections. I understand that the City’s Drainage Utility Division has the authority to inspect and review private maintenance actions to ensure that private maintenance is being provided. The Owners agree to disclose the existence of this agreement between them and the City to any subsequent purchaser of the property.

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE OF ARKANSAS     )  
  )  
COUNTY OF                )

Subscribed and sworn by \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Signature of Notary Public