

REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

May 3, 2022

5:30 p.m.

AGENDA

1. Call to Order Mayor Scott Byrd
2. Invocation
3. Approval of Board Minutes from April 19, 2022 – Mayor Byrd
4. Public Hearing to Close Platted but undeveloped Butler & Cass St.- Gary Brinkley/ Deanna Graves
5. First Reading of Ordinance to Vacate Butler St – Gary Brinkley
6. First Reading of Ordinance to Vacate Cass St. aka 10th St. – Gary Brinkley
7. Consideration of Purchase of Haul Truck for Sanitation – Gary Brinkley
8. Consideration of Slurry Bid – Gary Brinkley
9. Resolution on How to Spend ARPA Funds – Gary Brinkley
10. City Manager's Report – Gary Brinkley
11. Routine Business – Mayor Byrd
12. Adjournment – Mayor Byrd

There will be a :20 workshop on the proposed ward map :05 following the adjournment of the Regular called Meeting of the Board of Directors.

Regular Meeting: Citizens speaking to the Board of Directors shall have a speaking time limit of **10 minutes**. The Board of Directors may ask follow up questions which may extend the time limit.

Open Session Forum: Speaking time limit is **5 minutes** a speaker may not yield his or her time to another speaker

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Board Room

April 19, 2022

5:30 P.M.

MEMBERS:

Taylor Chaney, *Ward 1 Director*
Chris Porter, *Ward 2 Director (Absent)*
Keith Crews, *Ward 3 Director*
Reo Cummings, *Ward 4 Director*
Jason Jones, *Ward 5 Director*
Roland Gosey, *Assistant Mayor*
Scott Byrd, *Mayor*

OTHERS:

Gary Brinkley, *City Manager*
Samantha Roybal, *City Clerk*

CALL TO ORDER

The Mayor called the meeting to order at 5:30 p.m.

The Mayor announced a quorum present tonight.

INVOCATION

Assistant Mayor Gosey

APPROVAL OF BOARD MINUTES FROM APRIL 5, 2022

A motion was made by Director Chaney, seconded by Director Cummings to approve the minutes from the April 5, 2022 Board Meeting.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Absent”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CITIZENS REQUEST TO SPEAK TO THE BOARD

Mr. Doug Nelson addressed the Board concerning renaming Pine Street to Dr. Martin Luther King Jr. Blvd.

**RESOLUTION CALLING FOR A PUBLIC HEARING TO ABANDON
PLATTED STREETS**

Mr. Brinkley present a resolution calling for a public hearing to be held at the next meeting to discuss the closure of up to 2 platted streets, that were never developed.

A motion was made by Director Jones seconded by Director Chaney to hold a public meeting at the next meeting to discuss the closure of up to 2 platted streets.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Absent”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

UPDATE ON AIRPORT TERMINAL

Mr. Brinkley updated the Board on the progress of the Airport Terminal

No action was required.

CONSIDERATION AND APPROVAL OF THE FIRST QTR 2022 BUDGET ADJUSTMENTS

Mr. Brinkley presented a Resolution to facilitate the First Quarter Budget Adjustments.

A motion was made by Director Crews seconded by Director Jones to approve the first quarter budget adjustments.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Absent”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CONSIDER WATER DELIVERY UPGRADE TO NW WATER SUPPLY LINE

City Manager Brinkley made a presentation on the water supply in the northwest part of system. With the extension of water services to the Northridge development an opportunity presented itself for an investment for the future. The Northridge Development water supply is fed from Gorman Loop Road by a 6” water line. A 6” line extension for Northridge would supply the new housing development needs but would restrict future development in the area. Following a water supply modeling exercise, it was determined that by upgrading the size of the pipe to 8” there would be sufficient flows for future development in the area. Brinkley requested the Board enter a Memorandum of Understanding with the Northridge developers to compensate the Northridge Developers a not to exceed amount of \$35,000 for upgrading the upgrade the waters supply pipe from 6” to 8” to meet future development needs. City Manager stated the funding would come from the monies received from ARPA so there is no cost to the utility or citizens of Arkadelphia.

A motion was made by Director Crews seconded by Director Chaney to enter a Memorandum of Understanding with the Northridge developers to upgrade the pipe from 6” to 8” with a not to exceed amount of \$35,000.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Absent”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CONSIDERATION AND ACTION REGARDING WATER UTILITY RATE ADJUSTMENT

City Manager Brinkley presented the findings from a water rate study performed by Crist Engineers. The intent of the study was to reach an operational breakeven rate by the 5th year. It had been 14 years since the last rate adjustment and that was only \$1.14 over a 5-year period. Four scenarios were presented for the Boards consideration, all reaching the same level of revenues by the end of the 5th year. Brinkley requested the Board to decide on how best to move forward with the water/waste water pricing adjustment for the Arkadelphia Utility.

A motion was made by Director Jones seconded by Mayor Scott Byrd to approve the model which was a \$9.00 rate increase in the base water user rate and an annual increase of 7.5% in October of each year the following 4 years. Waste water would be a 10% increase in year one and an annual increase of 5% in October of each year the following 4 years. The rate adjustment will be being in October 2022.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Absent”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CITY MANAGER'S REPORT

April 19, 2022

- Deaton Construction completed the grading warranty work on the Airport on April 8th. Our airport engineer reported the work was done to his satisfaction.
- Director of Communications, Milner reports 48,956 impressions and over 22,000 reaches for the Cinco de Mayo event. Very impressive numbers, hold out for good weather, and hold on!
- In our MLK Park fundraising meeting on April 18th. Dr. Hill was pleased to report he is very close to a major announcement in funding. He has set a personal goal of June 19th to have everything in place for a formal announcement. Know that when working with major donors, we are on their timetable but this is the goal.

Dates to Remember:

- Arkadelphia will be hosting the Arkansas City Managers Assoc. meeting April 20-22.
- Cinco De Mayo will be on May 5th at the Mural Parking Lot. Times are 5-9 pm with live music from 6-9 pm. This is a joint event with the Chamber of Commerce. Please plan to attend.

ROUTINE BUSINESS

Taylor Chaney, Ward 1 – Nothing.

Chris Porter, Ward 2 – Absent.

Keith Crews, Ward 3 – Nothing.

Reo Cummings, Ward 4 – He inquired about the possible new tower/pressure water plant on Pine Street.

Jason Jones, Ward 5 – He said the Board doesn't take raising water bills lightly, but the Board is elected and every once in a while they have to make tough decisions.

Roland Gosey, Assistant Mayor – Nothing.

Scott Byrd, Mayor – He asked about a Pickle Ball league and asked if anyone was interested to voice their concerns. He mentioned the accidents that have occurred on Caddo Street recently and about trash pickup on the main street.

ADJOURNMENT

There being no further business to discuss, Assistant Mayor Gosey made the motion, seconded by Director Crews to adjourn. **The motion passed unanimously, and the meeting adjourned at 6:47 p.m.**

Scott Byrd, Mayor

Samantha Roybal, City Clerk

ADDITIONAL ATTENDEES

Frederick Middleton
Kenneth Jones
Randy Bell
Bruce Bell
Chuck Atkinson
Julie Lacy
Jason Hunt
Valeria Johnson
Janice Turner
Bill Fowler
Matt Dunn



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: April 28, 2022
Re: Public Hearing Closure of 2 Platted but Undeveloped Roads

Pursuant to your approval of Resolution R-22-04 at the last meeting, tonight you will host a public hearing to discuss the closure of 2 platted but never developed roads.


Following the public hearing you will be given the opportunity to approve/disapprove the ordinance to close the roads.

The staff is in favor of the closure of the 2 platted but never developed roads.

Thank you.



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager 
Date: April 28, 2022
Re: Ordinance to Vacate Butler Street, an Undeveloped Road

Having concluded the Public Hearing regarding the vacating of 2 platted undeveloped roads, the attached ordinance was prepared to vacate the requested Butler Street.

For clarity, it was determined best to do each of these street vacating individually.

The attached map shows the portion of the road to be closed, which corresponds with the ordinance.

My thanks to DeAnna Graves for her diligent work with Ed McCorkle to get the legal description correct.

Staff recommends placing the ordinance on its first reading, less the legal descriptions, as we have done before.

Following the reading, staff recommends you place it on its second reading, title only, at the next meeting.

Thank you.

ORDINANCE NO. O-22-_____

AN ORDINANCE TO VACATE A PLATTED BUT UNDEVELOPED PORTION OF A STREET KNOWN AS BUTLER STREET IN THE BROWNING SURVEY

WHEREAS, the city is petitioning with the Board of Directors of the City of Arkadelphia, Arkansas on May 3, 2022 to vacate and abandon a platted but undeveloped street located between Caddo Street and Clinton Street designated on the blocks 19 & 20 of the Browning Addition to the City of Arkadelphia and;

WHEREAS, after due notice as required by law, the Board of Directors has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement of the portion thereof, herein before described, as heretofore been dedicated to the public, use as an easement herein described; that the city of Arkadelphia requests a portion of Butler Street to be vacated have filed with the Board of Directors their written consent to abandonment; and that public interest and welfare will not be adversely affected by the abandonment of the portion of platted but never developed Butler Street.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS:

SECTION 1: The City of Arkadelphia, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the portion of platted but undeveloped Butler Street designated as follows:

An unopened street being 40 foot wide, platted as Butler Street, as recorded in the Deed of Records Book G pages 63 & 64 and located running north and south from the south side of Caddo Street to the north side of Clinton Street between Block 19, Lots 1 & 6 and Block 20, Lots 5 & 6 in the Browning Survey, Arkadelphia, Arkansas, Clark County, Section 20, Township 7S, Range 19W.

SECTION 2: Abandonment is subject to the utility easements and/or other easements. Arkansas Department of Transportation acknowledges the easements and if necessary, will pay all costs associated with any required relocation.

SECTION 3: A copy of the Ordinance duly certified by the City Clerk shall be filed in the office of the Recorder of Clark County and recorded in the deed records of the county.

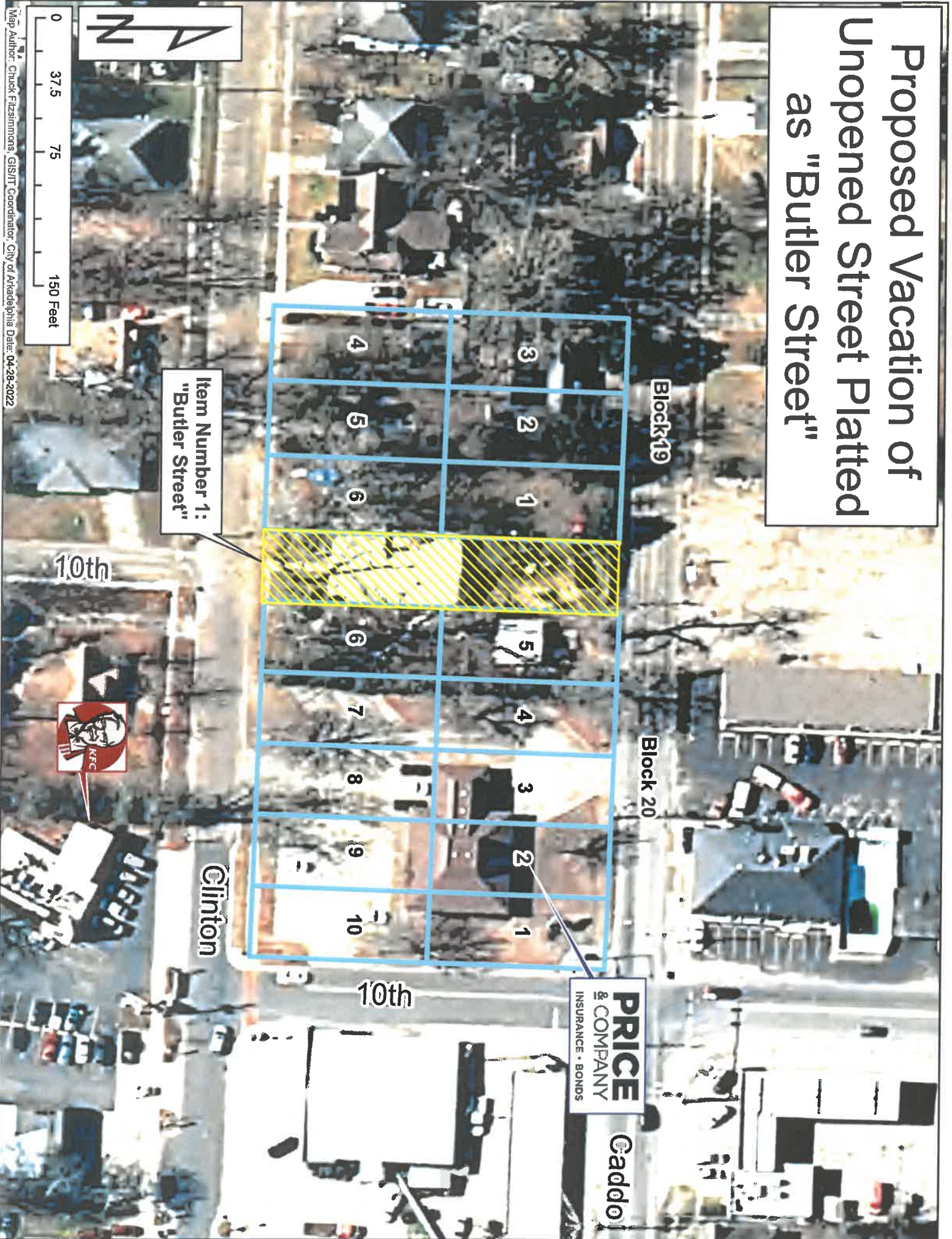
SECTION 4: Any ordinance or parts of ordinances in conflict herewith are hereby repealed and this ordinance shall be in full force and effect from and after its passage and publication.

PASSED AND APPROVED this _____ day of May, 2022.

APPROVED: _____
Scott Byrd, Mayor

ATTEST: _____
Samantha Roybal, City Clerk

Proposed Vacation of Unopened Street Platted as "Butler Street"



Item Number 1:
"Butler Street"

Block 19

Block 20

Clinton

10th

10th

PRICE
& COMPANY
INSURANCE • BONDS

Caddo



Map Author: Chuck Fitzsimmons GIS/IT Coordinator City of Arkadelphia Date: 04-28-2022



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: April 28, 2022
Re: Ordinance to Vacate Portion of Undeveloped Cass Street
aka 10th Street



Having concluded the Public Hearing regarding the vacating of 2 platted undeveloped roads, the attached ordinance was prepared to vacate the requested Cass Street aka 10th Street.

For clarity, it was determined best to do each of the street vacating individually.

The attached maps show the portions of the roads to be closed, which corresponds with the ordinance.

My thanks to DeAnna Graves for her diligent work with Ed McCorkle to get the legal description correct.

Staff recommends placing the ordinance on its first reading, less the legal descriptions, as we have done before.

Following the reading, staff recommends you place it on its second reading, title only, at the next meeting.

Thank you.

ORDINANCE NO. O-22-_____

AN ORDINANCE TO VACATE A PLATTED BUT UNDEVELOPED PORTION OF A STREET KNOWN AS CASS STREET aka 10th STREET IN THE BROWING SURVEY

WHEREAS, the city is petitioning with the Board of Directors of the City of Arkadelphia, Arkansas on May 3, 2022 to vacate and abandon a platted but undeveloped street located south of Clinton Street and Clay Streets to an unopened street platted as Crittenden in the Browning Addition to the City of Arkadelphia and;

WHEREAS, after due notice as required by law, the Board of Directors has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement of the portion thereof, herein before described, as heretofore been dedicated to the public, use as an easement herein described; that the city of Arkadelphia requests a portion of Cass Street aka 10th Street to be vacated have filed with the Board of Directors their written consent to abandonment; and that public interest and welfare will not be adversely affected by the abandonment of the portion of platted but never developed Cass Street aka 10th Street.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS:

SECTION 1: The City of Arkadelphia, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the portion of platted but undeveloped Cass Street aka 10th Street designated as follows:

An unopened street being 40 feet wide, platted as Cass Street aka 10th Street, as recorded in the Deed of Records Book G pages 63 & 64 and located running north and south from the south side of Clinton Street to approximately 230 feet south of Clay Street to a portion of an unopened street, platted as Crittenden Street, and generally described as:

An unopened street platted as Cass Street between Block 39 Lots 1 & 10 and Block 38 Lots 5 & 6; And

Between Block 42 Lots 1 & 10 and Block 43 Lots 5 & 6; And

Between Block 60 Lots 1 & 10 and Block 61 Lots 5 & 6 all being in the Browning Survey, Arkadelphia, Clark County, Section 20, Township 7S, Range 19W.

SECTION 2: Abandonment is subject to the utility easements and/or other easements. Arkansas Department of Transportation acknowledges the easements and if necessary, will pay all costs associated with any required relocation.

SECTION 3: A copy of the Ordinance duly certified by the City Clerk shall be filed in the office of the Recorder of Clark County and recorded in the deed records of the county.

SECTION 4: Any ordinance or parts of ordinances in conflict herewith are hereby repealed and this ordinance shall be in full force and effect from and after its passage and publication.

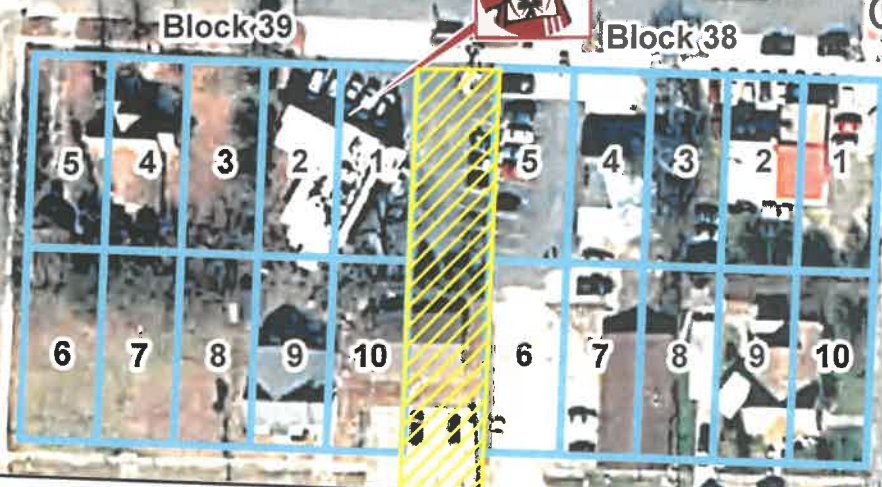
PASSED AND APPROVED this _____ day of May, 2022.

APPROVED: _____
Scott Byrd, Mayor

ATTEST: _____
Samantha Roybal, City Clerk

Proposed Vacation of Unopened Street Platted as "Cass Street"

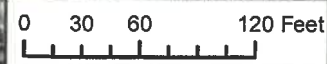
INSURANCE • BONDS



Item Number 2:
"Cass Street"



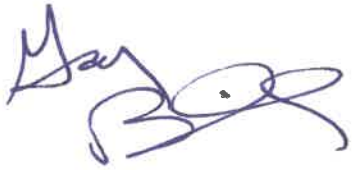
10th





Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: April 28, 2022
Re: Possible Approval to Purchase Haul Tractor



Today our haul tractor that takes our sanitation trailers from Arkadelphia to the landfill in Bauxite area broke down, again. We had to pay a tow company to bring it back to our shop. This is a frequent occurrence with this rig. Thankfully, Mack was able to locate the parts and have them delivered Friday so we are only 2 days behind.

As a reminder, we are the transfer and haul station for all of Clark County. When our rig goes down it becomes a monumental issue. We make between 2 and 4 loads to the landfill daily depending on the amount of waste picked up and weather conditions.

We desperately need another, dependable transportation hauler.

To that end, we have placed a bid on a used vehicle from another governmental agency.

We will present the results to you Tuesday night for review and approval.

Thank you.



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager
Date: April 27, 2022
Re: Slurry Seal Bids for 2022 Projects

A handwritten signature in blue ink, appearing to read 'Gary Brinkley', is written over the 'From:' line of the memorandum.

Staff opened sealed bids on March 30th at 2 pm for the unit pricing for the slurry sealing of an estimated 85,000 square yards more or less of road in 2022. Approximately one-half is to be funded through the Street Dept annual program and one-half by the Moving Arkadelphia Forward funds.

We received one bid from Vance Brothers, Inc with a unit price of \$3.24 per square yard. The other one from Missouri Petroleum at \$3.06 per square yard.

The lowest bidder is Missouri Petroleum at \$3.06 per square yard. After research by Department Supervisor, Kenny Myers, it appears that Missouri Petroleum is the lowest qualified bidder. This deviates from over 2 decades of working with Vance Brothers.

This price is in keeping with the anticipated expense.

The proposed areas are in keeping with the project map you approved during the 2022 Budget process.

Reminder, it will take our Street Dept the better part of 6 months working to prepare the surface for this slurry seal.

Staff recommends the acceptance of Missouri Petroleum for the slurry sealing work to be performed in Arkadelphia at a unit price of \$3.06 per square yard and allow the city manager to execute the necessary documents.

Thank you.


**City of Arkadelphia
700 Clay Street
Arkadelphia, AR 71923**

**Bid Tabulation for
2022 Slurry Seal Rehabilitation
Bid Opening March 30, 2022 @ 2:00 p.m.**

BIDDER	LOCATION	AMOUNT	LICENSE & BOND
Missouri Petroleum		3.06/sy	Yes
Vance Brothers		3.24/sy	Yes



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager 
Date: April 27, 2022
Re: Resolution American Rescue Plan Act Funds

Before you please find a Resolution, which directs the use of the ARPA monies received to be used as reimbursement for monies expensed in Police salaries.

The US Treasury recently approved for cities to use these funds to reimburse for first responders' salaries and benefits.

In discussions with City Treasurer, Shacresha Wilson, it was decided to use the funds directly for Police salary reimbursement.

With approval of this Resolution the money will be defederalized and moved into the General Fund.

Staff recommends the approval of this resolution.

Thank you.

RESOLUTION R-22- _____

A RESOLUTION ON HOW AMERICAN RESCUE PLAN ACT FUNDS WILL BE EXPENSED BY THE CITY OF ARKADELPHIA BY THE BOARD OF DIRECTORS, ARKADELPHIA, CLARK COUNTY ARKANSAS.

WHEREAS, the city of Arkadelphia, Arkansas is eligible to receive American Rescue Plan Act funds from the Federal Government; and,

WHEREAS, in August 2021 the city of Arkadelphia received \$1,111,117.39 and

WHEREAS, it has been determined by the US Treasury Department that these funds can be used to reimburse the city for funds already expensed for Police and Fire payroll; and,

WHEREAS, it is in the best financial interest for the city to use the funds to offset Police Payroll.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ARKADELPHIA, ARKANSAS:

The City of Arkadelphia Board of Directors do hereby direct the City Manager and City Treasurer to use the ARPA funds to reimburse the budget for Police Salaries to the maximum amount of the ARPA Grant funding. These funds will be moved to the General Fund to facilitate this transaction.

PASSED THIS 3rd DAY OF May, 2022

ATTEST:

Scott Byrd, Mayor

Samantha Roybal, City Clerk