

REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

March 7, 2023

5:30 p.m.

AGENDA

1. Call to Order Mayor Scott Byrd
2. Invocation
3. Approval of Board Minutes from February 21, 2023 – Mayor Byrd
4. Public Hearing on 2021 Arkansas Fire Prevention Code – Gary Brinkley/DeAnna Graves
5. Consideration of First Reading of 2021 Arkansas Fire Prevention Code Ordinance – Gary Brinkley
6. Consideration to Amend Budget to Purchase Radios for Police Dept. – G. Brinkley/Chief Jackson
7. 2022 Year End Financial Report and Year End Budget Adjustments – G. Brinkley/Shacresha Wilson
8. City Manager's Report – Gary Brinkley
9. Routine Business – Mayor Byrd
10. Adjournment – Mayor Byrd

Regular Meeting: Citizens speaking to the Board of Directors shall have a speaking time limit of **10 minutes**. The Board of Directors may ask follow up questions which may extend the time limit.

Open Session Forum: Speaking time limit is **5 minutes** a speaker may not yield his or her time to another speaker

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Board Room

February 21, 2023

5:30 P.M.

MEMBERS:

Taylor Chaney, *Ward 1 Director*
Chris Porter, *Ward 2 Director*
Keith Crews, *Ward 3 Director*
Reo Cummings, *Ward 4 Director (absent)*
Jason Jones, *Ward 5 Director (absent)*
Roland Gosey, *Assistant Mayor*
Scott Byrd, *Mayor*

OTHERS:

Gary Brinkley, *City Manager*
Samantha Roybal, *City Clerk*

CALL TO ORDER

The Mayor called the meeting to order at 5:30 p.m.

The Mayor announced a quorum was present.

INVOCATION

Director Crews

APPROVAL OF BOARD MINUTES FROM FEBRUARY 7, 2023

A motion was made by Director Porter, seconded by Director Crews to approve the minutes from the February 7, 2023, Board Meeting.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Absent”
Reo Cummings	“Absent”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

HOUSING AUTHORITY PILOT PROGRAM

The Arkadelphia Housing Authority has requested the 2022 pilot funds be waived in the amount of \$9,060.00.

A motion was made by Director Porter, seconded by Director Crews to table the agenda item until the Board has had a chance to get an update from the Arkadelphia Housing Authority.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Aye”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Absent”
Reo Cummings	“Absent”	Mayor Byrd	“Aye”
Keith Crews			

CITY MANAGER'S ANNUAL REPORT YEAR END 2022

Pursuant to State Laws and City Codes, Mr. Brinkley presented the 2022 Year-End Report to the Board

No action was taken.

CITY MANAGER'S REPORT

February 21, 2023

- Northridge Estates received approval on their Final Plat at the Feb. 9th meeting of the Planning Commission. We hope to see homes going in soon!
- I met with the representatives of the Clark County Arts & Humanities Council and they intend to renew their lease of the Theater on Main Street for another 5-year period. Should they have the ability to grow their programs, staff is willing to work with the group.
- Staff met on February 15th with our team who will be acquiring easements for the relocation of water and sewer utilities along Main & the Bypass. There will be some 200 easements required to accomplish this task. Thus, the urgent need to begin in earnest now.
- Staff had a meeting with our Zoning and Subdivision Ordinance code rewriters on Feb. 16th. We are nearing the end of the process and Chelsea Irby of Halff has calendared March 24th as the week staff will receive a draft for review and comment. The follow up meeting here with the Planning Commission and Board will follow in April/May and we anticipate presenting the final ordinances for adoption by July.
- Staff has been able to attend several economic development opportunities hosted by Ms. Shelly Short & the Alliance/Chamber. we are very pleased with the balanced approach of small business and large business both being on the table for prospecting. We are excited about the long-term benefits of these efforts and will continue to support them.

Dates to Remember:

- February 23rd at 11 am will be the Airport Terminal Grand Opening.
- February 23rd will be the Lions Club First Responder's Dinner at Parks & Rec.

- Friday, February 24th there will be a legislative breakfast hosted by the Chamber with our 3 state elected officials. Please RSVP to Ashlee Vaughn if you are able to attend. (Sen. Crowell, Rep. Womack and Rep. Gonzales)
- March 8, the Alliance will host the Legislative Appreciation Reception at ASU System Offices.

Taylor Chaney, Ward 1 – He was asked about the workshops for the code rewrite and for an officer to be placed on Carter Road between 3:00-5:00 a.m.

Chris Porter, Ward 2 – Nothing.

Keith Crews, Ward 3 – He asked if permits have been pulled for the new housing development. He also inquired about the 50 houses that were being built on Unity Road.

Reo Cummings, Ward 4 – Absent.

Jason Jones, Ward 5 – Absent.

Roland Gosey, Assistant Mayor – Nothing.

Scott Byrd, Mayor – He mentioned that he was approached by someone regarding the condemnation of property. He mentioned the crosswalk issue by the old Goza not being striped. Mentioned the 3x3 Basketball Tournament hosted by Parks & Rec.

ADJOURNMENT

There being no further business to discuss, Assistant Mayor Gosey made the motion, seconded by Director Chaney to adjourn. **The motion passed unanimously, and the meeting adjourned at 6:04 p.m.**

Scott Byrd, Mayor


Samantha Roybal, City Clerk

ADDITIONAL ATTENDEES

Joel Phelps
Jason Jackson
James Langley
Diana Langley
Julie Lacy
Shelley Short



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager 
Date: March 2, 2023
Re: **Public Hearing** – Adopt Arkansas Fire Prevention Code 2021 Edition

The State of Arkansas has adopted the Arkansas Fire Prevention Code 2021 Edition as their minimums.

We are likewise bound to accept this code update as our minimum codes.

As part of that procedure, we are required to host a public hearing on this updated code.

As set forth in Arkansas Code Section 14-55-207, the city may adopt technical codes by reference. As required;

- Public Notice of this public hearing was printed in the Southern Standard on March 2, 2023 as to the place, date and time.
- 3 copies of the codes have been placed in the City Clerk's office for viewing as required.
- Public hearing is being held prior to the adoption of the technical code by reference.


Staff recommends you hold the public hearing for the adoption of the updated code.

No action is taken during the public hearing.

Thank you.



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager 
Date: March 3, 2023
Re: Consideration of Ordinance to Adopt
Arkansas Fire Prevention Code 2021 edition

The State of Arkansas has adopted the Arkansas Fire Prevention Code 2021 edition as their minimum standard.

We are likewise bound to accept these code updates as our minimum codes.

As you have followed Arkansas Code Section 14-55-207, you may adopt the code by reference as opposed to reading the code in its entirety.

Staff recommends you place the Ordinance to adopt the Arkansas Fire Prevention Code 2021 edition on its first reading tonight.

Thank you.

ORDINANCE NO. O-23-0

AN ORDINANCE ADOPTING THE ARKANSAS FIRE PREVENTION CODE 2021 EDITION, BASED ON THE 2021 INTERNATIONAL BUILDING CODE, PROVIDING PENALTIES FOR VIOLATIONS THEREOF, REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND FOR ALL OTHER PURPOSES.

WHEREAS, the State of Arkansas has generally adopted this code, and;

WHEREAS, the City Board of Directors held a public hearing on March 7, 2023 and all requirements set forth in Arkansas Code Section 14-55-207 were met;
And

WHEREAS, it is the desire of the City of Arkadelphia, Arkansas to adopt and enact this standard electrical code to continue to provide enforcement and inspection services relating to construction and maintenance of buildings, public safety, health, and general welfare.

NOW THEREFORE BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS:

SECTION 1. The following codes are hereby adopted by reference as though they were copied herein fully:

1. The 2021 Edition of the Arkansas Fire Prevention Code, adopted by the State Legislature in 2022, and consisting of Volume I Fire Code; Volume II Building Code, excluding Section 105.2, Building: Item 1; and Volume III Residential Code, excluding Section 105.2, Building: Item 1; and all appendices (also known as the International Building Code with the Arkansas Fire Code exceptions) and the whole thereof, save and except such portions as are hereinafter deleted, modified, or amended.

SECTION 2. MAINTENANCE OF COPIES FOR PUBLIC VIEW AND INSPECTION.

1. Three (3) copies have been and now are filed in the office of the Clerk of the City of Arkadelphia, Arkansas.

SECTION 3. Violation of any code provision as mentioned above is hereby declared to be a misdemeanor, punishable by a fine up to \$1,000.00 and imprisonment in the county jail for a maximum of one year with each day the codes are not complied with being a separate violation.

SECTION 4. Severability – If any section of this ordinance shall be declared unconstitutional or unlawful, only that section of the ordinance shall be affected and all other provisions of the ordinance shall remain in full force and effect.

SECTION 5. All ordinances and parts of ordinances in conflict herewith are hereby repealed. *Specifically repealed are Ordinances O-10-01 and O-15-06*


PASSED this _____ day of _____, 2023

APPROVED: _____
Scott Byrd Mayor

ATTEST: _____
Samantha Roybal, City Clerk



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager 
Date: March 2, 2023
Re: Purchase of Police Radios and Budget Modifications to Accommodate Purchase

Chief Jackson is requesting your approval to purchase 24 new Motorola handheld portable radios for his team along with the ancillary items such as batteries and speaker mics.

Chief Jackson has been working on this for some time and the opportunity is now available. We will make 3 equal purchases of 8 radios this year to complete the order. We will purchase the radios in 3 segments so as to be prudent in the assimilation of new technology into our communication system.


To facilitate the purchases, you must approve the reallocation of \$37,000 in restricted funds from ACT 988 to the General Fund, Police #5304 Radio, for distribution.

Staff requests you approve amending the 2023 Budget to reflect the moving of funds from ACT 988 to the General Fund, Police, #5304 Radio and approve these purchases.

Thank you.



MEMORANDUM

To: Mayor Byrd & Board of Directors
From: Gary Brinkley, City Manager 
Date: March 2, 2023
Re: 2022 Year-End Financial Report and Year-End Adjustments

City Treasurer Wilson will present the Year End Financial Report that will be printed in the local newspaper as required by state statute.

Additionally, you will be presented with the year-end categorical adjustments for approval.

Thank you.