

REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

December 21, 2021

5:30 p.m.

AGENDA

1. Call to Order Mayor Scott Byrd
2. Invocation
3. Approval of Board Minutes from December 7, 2021 – Mayor Byrd
4. Citizen Request to Address the Board of Directors – Mayor Byrd
5. Transfer Airport Lights to Monticello – Gary Brinkley/ Mike Sellers
6. Arkadelphia Chamber Annual Report – Ms. Nikki Chandler
7. Consider Resolution to Adopt 2022 Budget – Gary Brinkley/Shacresha Wilson
8. Approve the 2022 -2023 Holiday List – Gary Brinkley
9. City Manager's Report – Gary Brinkley
10. Routine Business – Mayor Byrd
11. Adjournment – Mayor Byrd

Regular Meeting: Citizens speaking to the Board of Directors shall have a speaking time limit of **10 minutes**. The Board of Directors may ask follow up questions which may extend the time limit.

Open Session Forum: Speaking time limit is **5 minutes** a speaker may not yield his or her time to another speaker

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Board Room

December 7, 2021

5:30 P.M.

MEMBERS:

Taylor Chaney, *Ward 1 Director (Absent)*
Chris Porter, *Ward 2 Director*
Keith Crews, *Ward 3 Director*
Reo Cummings, *Ward 4 Director*
Jason Jones, *Ward 5 Director*
Roland Gosey, *Assistant Mayor*
Scott Byrd, *Mayor*

OTHERS:

Gary Brinkley, *City Manager*
Samantha Roybal, *City Clerk*

CALL TO ORDER

The Mayor called the meeting to order at 5:33 p.m.

INVOCATION

Director Crews

APPROVAL OF BOARD MINUTES FROM NOVEMBER 16, 2021

A motion was made by Assistant Mayor Gosey, seconded by Director Porter to approve the minutes from the November 16, 2021 Board Meeting.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	"Absent"	Roland Gosey	"Aye"
Chris Porter	"Aye"	Jason Jones	"Aye"
Reo Cummings	"Aye"	Mayor Byrd	"Aye"
Keith Crews	"Abstain"		

RESOLUTION ACKNOWLEDGING FAA GRANT

Mr. Brinkley asked the Board to formally accept the \$32,000.00 FAA Airport Rescue Grant Funds Resolution.

A motion was made by Director Crews, seconded by Director Cummings to accept the Resolution.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	"Absent"	Roland Gosey	"Aye"
Chris Porter	"Aye"	Jason Jones	"Aye"
Reo Cummings	"Aye"	Mayor Byrd	"Aye"
Keith Crews	"Aye"		

RESOLUTION TO PURCHASE LAND FROM CCIC

The purchase of 1.5 acres in the Industrial Park from the CCIC from the AWU-Gum Springs Operational Facility was approved on September 7, 2021. The title insurance company requires a Resolution to acknowledge the Board’s approval and to direct the City Manager to sign the documents.

A motion was made by Director Crews, seconded by Director Jones to approve the Resolution.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Absent”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

RESOLUTION TO PURCHASE LAND AT 801 MAIN

The purchase of 801 Main Street was purchased for \$350,000.00 on November 16, 2021. The title insurance company requires the Resolution to approve and direct the City Manager to sign the necessary documents.

A motion was made by Assistant Mayor Gosey seconded by Director Jones to approve the 801 Main St Resolution.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Absent”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

MLK MEMORIAL PARK UPDATE

Assistant Mayor Gosey gave an update on the progress of the MLK Memorial Park.

CONSIDER ACCEPTING BID FOR FEASTER TRAIL SIDEWALK REHABILITATION

Bids were opened at 10:00 a.m. for the Feaster Trail Sidewalk Rehabilitation. The bids ranged from a low of \$278,973 to a high of \$422,760. The lowest bidder was All Pro Contracting, Inc in the amount of \$278,973. The staff and engineers recommend the Board accept All Pro Contracting, Inc Bid and direct the city manager to sign all necessary documents to facilitate the contract.

A motion was made by Director Porter seconded by Director Crews to accept the bid from All Pro Contracting, Inc and direct the city manager to sign all necessary documents to facilitate the contract.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Absent”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CONSIDER RESOLUTION TO ACCEPTING GRANT & PURCHASE RECYCLING FORKLIFT

The resolution approved to acceptance of a recycling grant from Southwest Central Regional Solid Waste District grant to the City of Arkadelphia for \$18,938.00. The resolution would approve the cost of the 2017 Cat Forklift with 1,100 hours for \$23,500. The Resolution directs the city manager to facilitate the purchase of the forklift.

A motion was made by Director Jones seconded by Director Cummings to approve the resolution approving the acceptance of the grant and purchase of the Recycling forklift.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Absent”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

2022 BUDGET PRESENTATION

Gary Brinkley, City Manager, and Shacresha Wilson, City Treasurer made the 2022 Budget Presentation.

No action was taken.

EXECUTIVE SESSION TO DISCUSS ANNUAL CITY MANAGER PERSONNEL MATTER

Adjourned into Executive Session at 5:59 p.m.

RECONVENE INTO REGAULAR SESSION

The Mayor reconvened into a regular session at 6:52 p.m.

CONSIDERATION OF ACTION ON EXECUTIVE SESSION CITY MANAGER

The Board thanked Gary Brinkley, City Manager for all his hard work and approved a 6.5% pay rate increase

A motion was made by Director Jones seconded by Director Cummings to approve a 6.5% pay raise for the City Manager position.

The motion passed on a roll call vote and the vote was as follows:

Taylor Chaney	“Absent”	Roland Gosey	“Aye”
Chris Porter	“Aye”	Jason Jones	“Aye”
Reo Cummings	“Aye”	Mayor Byrd	“Aye”
Keith Crews	“Aye”		

CITY MANAGER’S REPORT

December 7, 2021

- Today I signed Changer Order #3 for Contract #4 with Kampco. It was primality a quantity reduction with saved the project \$70,593.07. We will need these funds for the Operations Center being built in the Industrial Park.
- We are moving forward with the replacement of traffic signs and street signs in the area bounded by 10th to 3rd, Caddo south.
- Thank you to Assistant Mayor Gosey for his warm welcome at the Northridge Estate groundbreaking on December 19th.

Dates to Remember:

- The City Employee Christmas Party will be Thursday at 11:30 at the Armory Building. Our thanks to Patterson Federal Credit Union for their sponsorship of this event.
- The next MLK Memorial Park meeting will be on Dec. 13th at 10:00 am

ROUTINE BUSINESS

Taylor Chaney, Ward 1 – Absent

Chris Porter, Ward 2 – He hated that the Arkadelphia High School football team lost, but mentioned it was a great game and how he is proud of the kids.

Keith Crews, Ward 3 – He mentioned 15th Street and County Club continues to be a dangerous intersection with many accidents. He would like for something to be done with the geometry of the intersection.

Reo Cummings, Ward 4 – Thanked the City for working on the street signs and for including the Clark Street drainage project in the upcoming budget. He also asked about the roof at the Family Enrichment Center and clarity on the maintenance.

Jason Jones, Ward 5 – Nothing.

Roland Gosey, Assistant Mayor – Nothing.

Scott Byrd, Mayor – He mentioned that Director Crews and he attended the Fire Department’s Christmas party and had plenty of good food. The Christmas Parade was great! He also said that Arkadelphia Football left it all on the field. He thanked all the Department Heads for all their hard work on the budget.

ADJOURNMENT

There being no further business to discuss, Director Crews made the motion, seconded by Director Jones to adjourn. **The motion passed unanimously, and the meeting adjourned at 7:01 p.m.**

Scott Byrd, Mayor

Samantha Roybal, City Clerk

ADDITIONAL ATTENDEES

Jason Hunt

Julie Lacy

David Green

Jason Jackson

Junior Rodemeyer


Lewis A. Shepherd Jr.

Joel Phelps



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: December 13, 2021
Re: Request to Speak to the Board – Mrs. Jacqueline Wilson



Attached please find Mrs. Wilson, request to address the Board concerning renaming Pine Street to Dr. Martin Luther King, Jr. Street.

Per the Procedural Rules, 2.2.d accepted on January 7, 2021, the speaker is allowed 10 minutes, extended with dialogue, if necessary, with the Board.

Should a citizen request to address the Board after the meeting, that period of time is limited to 5 minutes.

Thank you.



CITIZENS ADDRESSING THE CITY BOARD OF DIRECTORS

Board of Directors Procedural Rules

2.2 Citizens

- a) Citizens and visitors are welcomed and encouraged to attend all public Board of Directors business meetings.
- b) Any citizen may request to be placed on the agenda by notifying the City Manager or City Clerk in writing by no later than noon Monday the week prior to week of the meeting.
- c) Citizens wanting to address the Board must provide in writing:
 - a. The nature of business to be discussed
 - b. Describe results desired
 - c. If action is requested reasoning must be stated
- d) Citizens speaking to the Board of Directors shall have a speaking time limit of 10 minutes. The time limit may be extended with dialogue between the speaker and the Board of Directors.
- e) Citizens and other visitors shall observe the same rules of propriety, decorum and good conduct applicable to the Board of Directors. Any person making personal attacks, impertinent remarks, using profanity, employing disruptive tactics or language, or other similar remarks will be declared out of order, and ordered removed from the meeting.

Citizen's Name: Jacqueline Wilson

Citizen's Address: 1009 Village Drive Arkadelphia, AR 71923

Citizen's Phone Number: 870-403-2592

Nature of business to be discussed:

As previously stated, I am requesting to be placed on the agenda of the December 21, 2021 meeting to speak regarding the unfinished business of renaming Pine Street to Dr. Martin Luther King, Jr Blvd.

Describe results desired:

My desired results would be that Dale Charles and Doug Nelson be allowed a portion of my time to speak on the above noted subject and there would be unified positive results.


If action is requested reasoning must be stated: Unity and Community Growth

Signature: Jacqueline Wilson Date: 12/13/2021



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: December 17, 2021
Re: Donation of Airport Lighting to Monticello, AR



We have been contacted by the airport manager at Monticello, AR to donate our former runway/taxiway lights that are in storage to their airport.

In 2018 we replaced all our runway/taxiway lights and upgraded to LED. This was part of the flood damage repairs that was paid for by Dept of Aeronautics and Arkansas Dept. of Emergency Management.

For clarity, we can donate this asset to another airport but cannot sell them as they were purchased with FAA funds.

Staff recommends you approve the donation request of the former airfield lights to the City of Monticello, AR airport.

Thank you.



Memorandum

To: Arkadelphia Board of Directors
CC: Ed McCorkle, City Attorney
From: Gary Brinkley, City Manager
Date: December 17, 2021
Re: 2022 Final Budget Resolution

A handwritten signature in blue ink, appearing to be 'Gary Brinkley', written over the 'From:' line of the memorandum.

Thank you again for all the time you have invested with staff in the creation of the 2022 Budget.

After the last meeting presentation, Ms. Wilson met with Department Heads and scrubbed their budgets. There were some reallocations within departments and more specific explanations added for clarity.

The Resolution before you is (\$37,968) than the presented numbers at our last meeting.

Staff requests you approve the 2022 Budget Resolution as presented.

Thank you.

RESOLUTION R-21-

A RESOLUTION PROVIDING FOR AND ADOPTING THE BUDGET FOR THE CITY OF ARKADELPHIA, ARKANSAS, FOR THE TWELVE (12) MONTH PERIOD BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022, APPROPRIATING MONEY FOR EACH AND EVERY ITEM OF EXPENDITURE THEREIN.

WHEREAS, Section 2 of Act No. 28 of 1959 provides that the City Board of Directors shall adopt an annual budget for operations of the City Government for the calendar year; and

WHEREAS, the City Board has made a comprehensive study and review of the proposed budget; and

WHEREAS, it is the opinion of the City Board of Directors that the schedule and exhibits of financial information prepared and reviewed revealing anticipated revenues and expenditures for the calendar year appear to be as accurate as possible for budgetary purposes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF ARKADELPHIA, ARKANSAS:

Section 1. This resolution shall be known as the budget resolution for the City of Arkadelphia, Arkansas for the twelve-month period beginning January 1, 2022 and ending December 31, 2022 reflecting estimated revenues and expenditures as hereinafter set forth in the budget attached hereto containing approximately 266 pages. The appropriations made herein include additional pay for holidays for all agents, servants, and employees of the City of Arkadelphia including but not limited to uniformed employees as provided for by the State of Arkansas. All revenues herein are estimated and subject to change and all appropriations are calculated upon available revenues and are also subject to change.

Section 2. The following respective amounts for each and every item of revenue and expenditure classification herein proposed in the budget for 2022 are hereby authorized and appropriated for the purposes herein set forth for the calendar year ending December 31, 2022.

	Revenues	Expenditures
General Fund	15,202,232	12,521,446
Street Fund	1,380,143	1,378,041
Water and Sewer	6,166,334	4,977,514
Franchise Fee Fund	1,485,162	716,000
Airport Fund	1,171,080	1,169,831
Fireman's Act 833	76,666	0
Outside Fire Protection Escrow Deposits	33,313	3
Series 2019 Capital Revenue Bond Fund	0	572,116
Administration of Justice Act 1256	465,384	463,206
Act 988	40,755	0
District Court Cost	44,139	100

Section 3. Whereas, by reason of the fact that the cities of Arkansas are required by law to adopt an annual budget each year beginning January 1, and ending December 31, in order to operate the City Government;

NOW THEREFORE, this resolution being necessary for the preservation of the public peace, health and safety, shall take effect and be in force from and after its passage and approval.

PASSED THIS ____ DAY OF JANUARY, 2022

ATTEST:

Scott Byrd, Mayor

Samantha Roybal, City Clerk



MEMORANDUM

To: Arkadelphia Board of Directors
From: Gary Brinkley, City Manager
Date: December 16, 2021
Re: 2022 Holiday List

A handwritten signature in blue ink, appearing to read 'Gary Brinkley', is positioned to the right of the 'From:' and 'Date:' fields.

As required, attached please find the 2022 Holiday Calendar for your perusal.

By virtue of the approved budget, the funds have been allocated.



2022 Holiday List

- Jan. 1 – New Year’s Day –Saturday (Friday 31st)
- Jan. 17 – Martin Luther King Jr. Day - Monday
- Feb. 21 - President’s Day - Monday
- Apr. 15 – Good Friday - Friday
- May 30 – Memorial Day - Monday
- Jul. 4 – Independence Day - Monday
- Sep. 5 – Labor Day - Monday
- Nov. 11 – Veteran’s Day – Thursday
- Nov. 24 – Thanksgiving Day - Thursday
- Nov. 25 – Day After Thanksgiving - Friday
- Dec. 24 – Christmas Eve – Saturday (Friday 23th)
- Dec. 25 – Christmas Day – Sunday (Monday 26th)
- Floating – Employee Birthday